

BOARD OF SELECTMEN – JUNE 11, 2012

I. Call to Order/Roll Call

Chairman Paul Salafia called the Board of Selectmen's Work Session to order at 7:03 P.M. in the Selectmen's Conference Room at the Town Offices. Present were: Roll Call – Chairman Salafia-Y and Selectmen Alex Vispoli-Y, Brian Major-Y, Mary Lyman-Y and Dan Kowalski-Y. Also present: Town Manager Buzz Stapczynski, Acting Plant & Facilities Director Maria Maggio and Acting DPW Director Chris Cronin.

II. Opening Ceremonies

Chairman Salafia asked for a Moment of Silence followed by the Pledge of Allegiance.

III. Work Session

A. Town Yard

Continuing their prior discussion of the Town Yard, the Board worked through the functions of each department in the DPW and Plant and Facilities, discussing which departments should be kept together and why, then categorized the possible combinations into modules.

Vehicle Maintenance, Highway Department and salt sheds should be kept together with a separate storage area for equipment (spreaders, snowplows, masonry, etc) or a designated seasonal storage area. Parks, Grounds and Cemetery could be combined; Engineering Department and Administration should be moved out of the Water Treatment Plant. The Forestry Division could be combined with Parks & Grounds or with the Highway Department.

The Board talked about the location of the fuel depot used by the Public Safety Departments, DPW and Plant and Facilities and it was agreed that the fuel depot should be located in the main facility with Vehicle Maintenance and the Highway Department. The option of providing gas cards by privatizing fuel purchases will be investigated. Chris Cronin and Maria Maggio will review the study of the fuel prioritization and the State Contract.

Through a rating exercise, it was revealed that Water/Sewer, Highway, and Vehicle Maintenance should be kept together and if Forestry could join that group it would be a plus. The next step is to conduct a space analysis of the 4 modules (Highway, Water-Sewer, Vehicle Maintenance and Forestry).

The Board talked about the feasibility of building a multi-level garage on the Lewis Street site and what that could look like. Space requirements, feasibility, cost to build and designs all need to be reviewed. The 1985 study provides the information including the layouts to rebuild on Lewis Street. What can and can't be located on the Lewis Street site needs to be established.

Maria Maggio and Chris Cronin were asked to review the hand-out and determine what elements are needed and to what extent they could down-size the current plan. The Town Manager will provide the sketches. The Board talked about the possibilities of phasing in future properties for off-site modules.

The Board agreed to continue the discussion of the Town Yard prior to the Regular Meeting on June 18th.

IV. Adjournment

On a motion by Selectman Vispoli and seconded by Selectman Major, the Board unanimously voted to adjourn the Work Session of June 11, 2012 at 8:36 P.M.

Respectfully submitted,

Dee DeLorenzo
Recorder